

Fees for the use of the St Olaf Lutheran Church Facilities

All anticipated fees **will be paid in advance** of the scheduled event with any refund of uncharged fees to be made one week following the event.

All Receptions, Anniversaries, Bridal Showers, Birthdays, etc that will be using the church kitchen and/or kitchen supplies, will need to contact one of the kitchen coordinators. The coordinator's fee is: **\$25 for the first two hours and \$8/hour there after.**

AN HOURLY FEE will also be paid to the **church** for each hour the facility is to be open for your gathering (*including setting up and cleaning up*). This includes Saturday afternoon and evenings, Sunday afternoon and evenings as well as other evenings during the week. (*The hourly fee is waived for members of the congregation who are celebrating their 90th birthday or 50th wedding anniversary*)

CHARGES	<u>MEMBERS</u>	<u>NON MEMBERS</u>
	\$25/hour	Hourly Fee Plus \$ 75 (less than 50 people)
		Hourly Fee Plus \$ 150 (50 to 100 people)
		Hourly Fee Plus \$ 200 (101 to 200 people)
		Hourly Fee Plus \$ 250 (201-300 people)

<u>Member</u>	<u>NON MEMBER</u>	<u>NON PROFIT</u>	<u>PROFIT</u>
As of today's date	use of the building to be scheduled only after checking on the availability of staff present for the event	normally no charges, donations accepted	use by a for profit group needs approval of the church council -- fees set by the council

If the Women's organization of the church (WELCA) is asked to serve a reception, the minimum fee paid to the WELCA is as follows and is in addition to the fees for the use of the building and the kitchen coordinator.

100 people or less	\$100.00
101-150 people	\$150.00
151-200 people	\$200.00
201- 300 people	\$250.00

Music Recitals **\$35.00 (Plus Kitchen Coordinator Fee)**

Weddings

Please refer to the wedding policy for additional fees associated with all Weddings held at St. Olaf Lutheran Church